

North Arkansas Dance Theatre

Dance Policies and Procedures

Registration:

A non-refundable fee per student is required yearly at time of registration. There is only 1 fee for students doing dance & music. Registration is ½ price for each additional family member unless you are getting a discounted rate to start with.

Payment of Fees:

Tuition must be paid by a series of postdated checks dated the first day of each month (eg: Sept. 1, Oct. 1, etc.), by automatic withdrawal from checking acct., or by using a credit/debit card. Checks should be made payable to the location where you are taking your lessons, **Mtn. View Ballet, Etc., Batesville Ballet, Etc., or IZARD COUNTY DANCE ACADEMY**. All checks must be received upon the first day of classes to confirm class time. All returned checks/NSF on automatic withdrawal or denied debit cards will be charged a \$12 NSF fee. A post dated check/credit card/automatic withdrawal of \$20 will be due Nov. 1 for costume deposit. The balance to be paid Feb. 1. Also, a post dated check/credit card of \$25 will be due May 1 for the Recital Fee (which you then receive 4 tickets to the performance). **See below what our refund/withdrawal policy is.**

Anyone who does not have a checking account or a credit card, 1st & last month tuition is required and a \$2 processing fee per month is added. Costume and recital fees are to be paid up front at time of registration. Any payments paid after 15th of the month for cash students, will be charged a \$10 late fee. See below what our refund/withdrawal policy is.

Dress Code:

Required dance wear and dance shoes must be worn to all classes. Failure to wear required dancewear to class can result in students being asked to sit out the class. Repeated failure to wear required dancewear can result in termination of lessons. Hair is to be back in a tight pony tail. Please no wispy bangs. Loose hair is such a distraction to the dancer and hinders their learning.

Attendance:

A minimum attendance standard will be required. If a student misses more than 4 classes **without notice given to the school office or by calling 1-877-GOT-NADT**, the school reserves the right to terminate lessons.

Care of Students:

The school is not responsible for providing before or after class care for students. Students are not to be left at the school for excessive time periods before or after their classes.

Injuries:

Parents, legal guardians of minors, students and adult students waive the right to any legal action for any injury sustained on school property resulting from dance activity or any other activity conducted by the students before, during or after class time.

Withdrawals and Refunds:

There is a two-month minimum for all lessons. One-month notice from the first of the month is required to discontinue any classes. Withdrawal must be done in person and will not be accepted over the phone. Withdrawal must be done at the school office in Batesville and with the teacher/director in Mtn. View or IZARD Co. when there is no receptionist. Withdrawal must occur within the first 7 days of the month. No withdrawals will be accepted after April 1 for dance. To withdraw from classes, a parent or adult student must:

1. Inform school administration in person, and
2. Complete and sign a withdrawal form provided by the school office.

All unprocessed checks, dated after the one-month notice period, will be returned. No refunds will be given for costume fees after Nov. 1 or for recital fee after April 1. If a student withdraws after costumes have been ordered, they forfeit their costume. The Mtn. View Ballet, Etc., Batesville Ballet, Etc. and the IZARD County Dance Academy reserve the right to terminate lessons to any students without notice. In such a case a refund for all unused lessons will be given.

I have read and understand the above policies and procedures and agree to abide by them.

Student Name (please print)

Signature of Parent or Adult Student

Date

Mtn. View Ballet, Etc.
306 Maple Drive, Mtn. View, AR
870-269-4555

Batesville Ballet, Etc.
206 E. Main, Batesville, AR
870-698-9098

IZARD Co. Dance Academy
NADC Senior Center, Brockwell, AR
870-368-5415

Mailing Address for all Schools: P.O. Box 1121, Mtn. View, AR 72560

Toll Free #: 1-866-GOT-NADT (1-866-468-6238)